

MINUTES

LINK TRANSIT PUBLIC TRANSIT ADVISORY COMMISSION

Tuesday, September 9, 2025

5:00 P.M.

Meeting held via Zoom and at 425 S. Lexington Avenue, Burlington, NC 27215 in the
Municipal Conference Room (Lower Level)

MEMBERS PRESENT

Steve Carter, Alamance County
Moses Corbett, Burlington (Secretary)
Ralph Harwood, Elon (Chair)
Irene Fanelli, Gibsonville
Bonita Brown, Burlington (Vice Chair)
Montrena Hadley, Mebane Alternate
Roger Meisenbach, Burlington
Wannetta Mallette, Burlington
Sean Tencer, Haw River Alternate
Brian Doward, ACC Alternate

OTHERS PRESENT

John Andoh, Transit Manager
Peter Murphy, ACTA

MEMBERS ABSENT

Melissa McBane, Elon Alternate
Blake Slaughter, Burlington Alternate
Austin Dorval, Burlington
Charles Evitt, ACC
Sean Ewing, Mebane
Steve Lineberry, Haw River
Stephanie Enoch, Green Level

Call to Order

Chair Harwood called the meeting to order at 5:10 PM and welcomed all members and guests.

Chair Harwood solicited public comments from the floor and requested comments to be limited to three (3) minutes per speaker. No public comments. The meeting agenda was reviewed. No changes were made to the agenda.

Ms. Fanelli requested a change to Blue Route 3 to serve the Rec Center and Library in Gibsonville. Mr. Andoh stated he will look into this.

Approval of the April 2025 Meeting Minutes

The April 2025 meeting minutes were reviewed. Mr. Carter asked for an edit to the fifth bullet point. Mr. Andoh stated that he would make the edits. Mr. Carter made a motion to approve the meeting minutes. Mr. Meisenbach seconded the motion. All PTAC members voted in approval of the April 2025 meeting minutes. Amendments made.

Election of Chair and Vice Chair

Mr. Andoh asked the Commission for nominations for the position of chair, vice chair and secretary. Mr. Meisenbach asked if Mr. Harwood wanted to continue. Mr. Harwood stated he would like to see someone else have a chance. Ms. Fanelli made a motion, Mr. Corbett made a second to nominate Steve Carter for the position of Chair. Motion passes.

Mr. Carter nominated Ms. Fanelli for the position of vice chair. Mr. Corbett made the motion and Mr. Harwood made the second. Motion passes.

Mr. Meisenbach nominated Mr. Corbett to continue as secretary. Mr. Meisenbach made the motion and Mr. Carter made the second. Motion passes.

Introduction of New PTAC Members

Mr. Andoh introduced Wannetta Malette as the new member of the PTAC representing the City of Burlington. Ms. Malette said a few words. Mr. Andoh also introduced those who were not present, Steve Lineberry and Sean Tencer from the Town of Haw River, Stephanie Enoch from the Town of Green Level and Charles Evitt from ACC.

Conflict of Interest Statement for NCDOT

Mr. Andoh stated that he needed conflict of interest statement forms from a few members and he will reach out via email or phone to those remaining members.,

Link Transit System Update

Mr. Andoh provided the following updates and explanations regarding Link Transit on the topics below:

- Update on Transit System Activities
 - Link Transit has applied for another Federal Transit Administration Section 5310 small urban funds for expanded paratransit service for seniors and persons with disabilities who are not ADA as well as a State Urban Match grant for local match for the facilities that Link Transit intends to build. Mr. Carter asked Mr. Andoh to repeat this and Mr. Meisenbach asked about the proposed locations for the transit hub and operations and maintenance facilities. Mr. Andoh explained the proposed operations and maintenance facility is on Church Street and the transfer hub would be at parking lot 8.
 - Mr. Andoh explained about Via paratransit software and the app that is available.
 - Mr. Andoh discussed same day paratransit availability.
 - Mr. Andoh discussed the addition of two new electric paratransit vans.
 - Mr. Andoh discussed the new changes to Blue Route 3, Purple Route 5, as well as reroutes to Orange Route 2 taking effect in October 2025.
 - Mr. Andoh discussed changes to the system changes as part of the Transit Development Plan with reduction of frequency to 60 minutes. Mr. Carter asked about a copy of the map. Mr. Andoh stated he will email the map out to the Commission once it is finalized.
 - Mr. Carter asked about inclusion of the ACTA Southern Route on the new map. Mr. Andoh stated he did not get a response from ACTA. Mr. Murphy stated a box explaining that a

service on the map should be sufficient for travel to Saxapahaw.

- Mr. Andoh explained the expansion of paratransit service to the entire City limits of Burlington and trips outside the $\frac{3}{4}$ mile radius of Link Transit is passed on to ACTA.
- Mr. Carter asked if Mr. Murphy can discuss ACTA's microtransit services.
- Mr. Andoh said it was okay. Mr. Murphy explained the new microtransit service would serve all of Graham and Haw River starting October 1st. January 1st would add Mebane and connections to Link Transit services.

- Transit Operations Report – Mr. Andoh explained that WeDriveU has started operations as of July 1, 2025.

Mr. Harwood asked about the accident frequency of Link Transit. Mr. Andoh explained the accident frequency and discussed the safety plan that Link Transit is responsible for doing.

The Commissioners discussed the topics presented above and asked questions. Mr. Andoh provided responses to the questions.

Link Transit Operations Report

Mr. Andoh presented the ridership update through June 2025 and discussed the performance of each route.

Other Business

Mr. Carter asked about his request for information. Mr. Andoh stated that his request for information has been provided to Mr. Nunn, the Director of Transportation. Mr. Carter would like to share the information with the Board. Mr. Andoh stated correspond with Mr. Nunn. Mr. Andoh explained what Mr. Carter asked for.

Adjournment

Chair Harwood asked for a motion for adjournment. Secretary Corbett made a motion to adjourn the meeting and Mr. Carter seconded the motion. All PTAC members voted in approval. Chairman Harwood adjourned the PTAC meeting at 6:00 P.M.